



Maynooth Educate Together National School  
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### **Agreed Report to School Community** from Board of Management meeting

18 May 2011

- Clare Dooley, staff representative and Health & Safety Officer resigned from the board of management. The Board thanked Clare for all her hard work over the last year and for the pleasure of working with her. This was Clare's last meeting at board level. A new teacher will need to be elected to the board.
- Dan Stephen's, the recently elected male parent representative to the Board attended his first meeting. The Board welcomed Dan and wished him every success in his new role. Dan was appointed Facilities Officer and Health and Safety Officer to the board. Dan will be working with Clare and other board members to become acquainted with this role.
- The Board of Management would like to offer its sincere thanks for the work being done currently and in the last year by the Parents Association. The school has become a much busier and vibrant place and the benefits of the work are visible to all.
- The Minutes of the April meeting were agreed and signed off.
- Policies and Procedures:
  - The Board is currently working on the Health and Safety policy and a Volunteer Confidentiality policy. The Board hopes to sign off on these policies at the June meeting.
  - The board is beginning work on a Substance Abuse policy, which is one of the policies required by the Department of Education and Skills.
  - The 'Policy on Policy Development' which was approved at the April BOM meeting is now available on [www.maynoothet.ie](http://www.maynoothet.ie). The Board is open to tap into knowledge and experience of other schools and look for good practices in their policies. However, guidelines issued by DES and other documents need to be considered and adhered to.
  - Regarding the suggestions put forward by the PA for policy development- we will look at these policies in the new school year as the board is already working on the 3 policies above at the moment.
- Educate Together AGM- this is taking place on Saturday May 28<sup>th</sup> in Gorey Educate Together NS, Wexford. If anyone is interested in attending please contact the Board of Management at [bom@maynoothet.ie](mailto:bom@maynoothet.ie) or check out the [www.educatetogether.ie](http://www.educatetogether.ie)
- A new member of staff- Caroline Farrell has recently begun work at Maynooth ETNS. Caroline is working in Learning Support on a part-time basis. Welcome to Caroline.
- New pupils to METNS, including Junior Infants, are invited to visit the school on

Thursday May 26<sup>th</sup>.

- In light of the recent incidences in the school car park the Road Safety Officer will be calling to the school before the end of the school year to reinforce safety with the children. All class teachers will be covering road safety with their class also.
- Paper hand towels are to be reintroduced for all children until the end of the year. In order to fundraise for this METNS are organising a Jersey day for May 27<sup>th</sup> where all children will be asked to bring €2. As part of the Green Schools initiative older children will be encouraged to bring their own towel/ toilet bag with them to conserve paper. A checklist system will also be put in place to ensure the toilets are always stocked with soap, hand towels and toilet paper.
- Board of Management has approved the appointment of the successful candidate from the Transport Escort process. The name of the candidate will be released shortly.
- New circulars:
  - DES Circular 0028/2011: Revised promotion procedures for appointment to Deputy Principal, Assistant Principal and Special Duties Teachers in Recognised Primary Schools.
  - NCSE 04/11: Amendment to NCSE Guidelines to Schools – 01/11 & 02/11, regarding arrangements concerning the allocation and retention of resource teaching hours for children with special educational needs arising from a disability